

GENESEE FIRE PROTECTION DISTRICT

Minutes of March 17, 2021
Board of Directors' Meeting
via Zoom conference

Board Members in Attendance: Nancy Balter, JP Brewer, Susan Eagle, Patti Harris, Scott Mefford

Board Members Excused: none

Also Attending: Chief Puffett, Training Chief Babcock, Deputy Chief Neil Frame, Wildland Specialist Dorie Dalton, Bob Dalton, Christina Shea, Gary Rauchenecker

Call to Order: 18:02 by Scott Mefford

Minutes of Prior Meetings:

- A motion was made, seconded, and approved unanimously, to accept the minutes of the February 17, 2021 Board meeting.

Public Comment and Announcements:

- Genesee Foundation representative, Gary Rauchenecker, noted that the Foundation was looking forward to working with the District on the southern egress route.

Financial Reports

- **Review of February Financials**
 - The February, 2021 financial report was presented by Christina Shea. A motion was made, seconded and approved unanimously to accept the financials as presented.
 - Christina reported that the audit was well underway and a draft report should be available to the Board at its April or May meeting.
 - Director Mefford will sign an engagement letter for the audit.

Reports of Officers, Committees, Professional Consultants

- **Wildland Specialist Dorie Dalton's Report**
 - Work is underway to have all the documents related to the CWPP on the website.
 - Met with the home assessment team
 - Working with Keith Dierking to complete a Fire Assistance grant for wildland equipment.
 - Took part in a wildland refresher.
- **Training Chief Ryan Babcock's Report**
 - Presented a spreadsheet that documents the training completed by each firefighter.
 - Showed photos from trainings
- **Deputy Chief Neil Frame's Report**
 - Call volume for February was similar to last year. Several firefighters volunteered to spend the night at the station during the recent snowstorm to be prepared to respond should travel to the station be impeded by the storm.
 - Events: No update
 - Apparatus (Joe Auster): reported that there has just been minor maintenance. The module for 971 has been installed.
 - Recruiting:
 - A conditional offer has been tendered to 2 recruits.
 - One recruit from last year has completed all training is now a full probie. The others have to complete wildland training.

- Upcoming recruitment efforts will include articles in the Genescene, e-blasts to Genesee Village and Chimney Creek, the banner on the station, sandwich boards and a mailed postcard. The goal is 5 recruits.
- Facilities: Snow-related maintenance. The exhaust fan is installed
- Medical: nothing to report.

Old Business

- **Rotary Wildfire Ready**
 - Nancy Balter reported that RWR will roll out their fire truck with educational information about wildfire mitigation and emergency preparedness at Wildfire Preparedness Day, May 1. They will be at Elk Creek FD in the morning and Evergreen FD in the afternoon. We are welcome to advertise the event to our District.
- **Community Wildfire Protection Plan Update**
 - Scott Mefford and Nancy Balter reported on progress to date. Final drafts of the CWPP, executive summary and FAQs have been completed.
 - Invitations have been sent out for a presentation, by zoom, of the CWPP to the stakeholders group (GFPD Board, HOA Board Presidents and Managers, other community leaders) scheduled for Wednesday, March 24 at 1 pm. Many of our partners will also be in attendance and available to answer questions.
 - A letter from GFR and GFPD Board will be sent to every resident and business in the District announcing a public meeting to present the CWPP findings on Wednesday, April 7 at 6 pm. Board members are asked to stop by the station to sign the letter.
- **Declaration of Local Disaster**
 - A motion was made, seconded, and approved unanimously, to terminate the disaster resolution, RESOLUTION NO. 2020-0324-01.
- **GW&S Lease Agreement:**
 - A copy of the lease agreement was presented to the Board.
 - Chief Puffett explained that although the lease payment was nominal, there would be routine costs for utility.
 - Training Chief Babcock will be working on proposals for modifications to the building associated with training needs.
 - A motion was made, seconded and approved unanimously to authorize Directors Mefford and Balter to sign the lease agreement.

New Business

- **WiRē Agreement:**
 - Chief Puffett reviewed the agreement, including a modification that was made to address privacy concerns.
 - A motion was made, seconded and approved unanimously to authorize Chief Puffett to sign the agreement.
- **KNOX boxes**
 - Chief Puffett will bring a proposal to the Board about offering the availability of KNOX boxes to allow the possibility of emergency access to residential addresses.

There being no further business, the Board meeting was adjourned at 19:15 hours.