

## GENESEE FIRE PROTECTION DISTRICT

Minutes of September 15, 2021

Board of Directors' Meeting

**Board Members in Attendance:** Nancy Balter (By Zoom), JP Brewer, Susan Eagle, Patti Harris, Scott Mefford

**Board Members Excused:** none

**Also Attending:** Christina Jantzef, Deputy Chief Joe Auster, Mark Villa, Barbara Stanton

**Call to Order:** 18:00 by Director Mefford

### **Minutes of Prior Meetings:**

- A motion was made, seconded, and approved unanimously to accept the minutes of the August 18, 2021 Board meeting with a correction to add Christina Jantzef to the attendees.

**Public Comment and Announcements:** none

### **Financial Reports**

- **Review of August Financials**
  - The August, 2021 financial report was presented by Christina Jantzef
  - A motion was made, seconded and approved unanimously to accept the year-to-date financials as presented.
- **2022 Budget**
  - Christina Jantzef discussed the proposed 2022 budget pointing out major variances from the 2021 budget.

### **Reports of Officers, Committees, Professional Consultants**

- **Deputy Chief Auster presented Wildland Specialist Dorie Dalton's Report**
  - There has been a big push through various communication channels to encourage residents to complete the WiRē questionnaire. As of September 3, the response rate was 31%.
  - 35 Wildfire Prepared home assessments have been scheduled; also scheduled is an assessment of one of the townhouse complexes; an assessment of Oxley Homestead was completed.
  - Dorie completed a successful neighborhood walkthrough with residents on Bitterroot.
  - Two Plan Unit meetings have been scheduled in October in conjunction with Brian Maillett and the Genesee Fire & Safety Committee.
  - Dorie had a table at the Genesee Foundation First Friday event and interacted with many community members.
- **Deputy Chief Auster presented Training Chief Ryan Babcock's Report**
  - The Academy started in August. GFR has 6 recruits.
  - An engineer academy and aerial academy are scheduled.
- **Deputy Chief Joe Auster's Report**
  - Events: Mark Villa
    - The Open House is this Saturday, September 18, 11 am – 2 pm. A number of other agencies will be represented. The helicopter is confirmed. There will be a lot of activities for kids and families.
    - A 9/11 commemoration was held at the station and was very well received.
  - Apparatus
    - All apparatus are in service with no issues
  - Recruiting
    - Hank O'Brian is keeping in touch with 3 potential recruits who couldn't start the Academy this August. It was decided not to start recruits partway through the Academy because their interactions with a specific Academy class that start together is important to success.
    - Hank is continuing to work on the GFR history project.
  - Facilities

- All good
- Medical
  - bimonthly trainings with Highland Rescue are scheduled and have been very valuable.

The Board meeting was suspended at 6:50 for an executive session. Director Brewer was excused due to another commitment.

**Executive Session. 24-6-402(4)(f), C.R.S., Personnel matters, Fire Chief Annual review.**

- A motion was made, seconded and approved unanimously to enter Executive Session pursuant to §24-6-402(4)(f), C.R.S, for discussion of a personnel matter involving the annual evaluation of Chief Puffett, who was previously informed of the meeting.
- Session was called to order at 6:51.
- Session was adjourned at 7:30.

The Board meeting was reconvened at 7:30

- A motion was made, seconded, and approved to increase Chief Puffett's salary beginning 1/1/22, such increase to be reflected in the 2022 budget to be published in final form and approved in December. The decision was made with the understanding that Chief Puffett will present a written document to the Board before its next meeting that discusses his progress in meeting his goals for the year, as well as his goals for the coming year.

**There being no further business, the Board meeting was adjourned at 19:40 hours.**