

## GENESEE FIRE PROTECTION DISTRICT

Minutes of November 17, 2021

Board of Directors' Meeting

**Board Members in Attendance:** Nancy Balter, JP Brewer, Patti Harris (by Zoom), Scott Mefford

**Board Members Excused:** Susan Eagle

**Also Attending:** Christina Jantzeff, Jason Puffett, Ryan Babcock, Dorie Dalton, Joe Auster, Bob Dalton, Jeremiah Torbit, Roger Parker (joining at 7:05 by phone)

**Call to Order:** 18:00 by Director Mefford

### Minutes of Prior Meetings:

- A motion was made, seconded, and approved unanimously to accept the minutes of the October 20, 2021 Board meeting.

**Public Comment and Announcements:** none

### Financial Reports

- **Review of October Financials**
  - The October, 2021 financial report was presented by Christina Jantzeff
  - Review of notable payables: none
  - A motion was made, seconded and approved unanimously to accept the year-to-date financials as presented.
- **2022 Budget Hearing**
  - The budget hearing was opened at 18:12. There being no comments, the hearing was adjourned at 18:13.
- **Review of Draft Resolutions**
  - Chief Puffett presented draft resolutions to adopt an amended 2021 budget and to adopt the 2022 budget for discussion. They will be voted on at the next meeting.
  - The 2022 budget resolution sets the mill levy at 9.791. The mill levy was adjusted based on the decrease in assessment rate, per Genesee Fire Protection District Ballot Issue A, approved by voters in 2018.

### Reports of Officers, Committees, Professional Consultants

- **Wildland Specialist Dorie Dalton's Report**
  - The timeline for the WiRē findings has been pushed back.
  - The status of Wildland Prepared assessments, Plan Unit presentations and neighborhood walk-throughs was presented.
- **Training Chief Ryan Babcock's Report**
  - Chief Babcock reviewed the status of the various training programs and presented a slide show of training events. Report attached.
- **Deputy Chief Joe Auster's Report**
  - Calls to date are on track compared to last year.
  - There was good attendance at the membership meeting last night.
  - Events:
    - The Halloween Haunted station event was well-attended with lots of positive feedback from attendees.
  - Apparatus
    - All apparatus are in service with no issues
  - Recruiting
    - There is an on-going effort to talk with potential recruits.
    - Hank is continuing to work on the GFR history project.
  - Facilities: Bob Dalton
    - all is good

- Medical
  - bimonthly trainings with Highland Rescue are continuing.

#### **Old Business**

- Chief Puffett withdrew his request for a deployment debit card. Instead deployment expenses will be covered by temporarily increasing the limit on existing debit cards when a deployment occurs.

#### **New Business**

- Proposal for Fire Sirens in CARE Area. Chief Puffett reviewed the proposal, providing the Board with an opportunity for discussion.
- Maintenance of Evacuation Roads. This issue arose following discussions with Chimney Creek which has two emergency evacuation roads, one each on the east and west sides of the HOA. The Board concurred that these roads are on property owned by the HOA and maintenance is their responsibility. The Wildland Specialist will work with them to recommend maintenance/mitigation needs.
- A motion was made, seconded and approved unanimously to sign the Letter of Engagement with Collins, Cole, Flynn, Winn & Ulmer, as recommended by Chief Puffett.
- A motion was made, seconded and approved unanimously to sign the Letter of Engagement with Haynie & Company to do our 2021 audit.
- A resolution to adopt the 2021 International Urban Interface Code Amendments was discussed. Fire Marshal Roger Parker provided an analysis of how the Code compared to Jefferson County Planning and Zoning Regulations and the roles of the Fire Marshal *vis a vis* Planning and Zoning. At the next meeting the Board will discuss whether or not to approve the resolution with or without modifications specific to our District.
- A motion was made, seconded and approved unanimously to adopt the Jefferson County Hazard Mitigation Plan.

#### **Executive Session. 24-6-402(4)(f), C.R.S., Personnel matters, Fire Chief Annual review.**

- Deferred to the December meeting.

**There being no further business, the Board meeting was adjourned at 19:56 hours.**