

GENESEE FIRE PROTECTION DISTRICT

Minutes of August 19, 2020
Board of Directors' Meeting
via Zoom conference

Board Members in Attendance: Nancy Balter, JP Brewer, Susan Eagle, Patti Harris, Scott Mefford

Board Members Excused: none

Also Attending: Jason Puffett, Ryan Babcock, Christina Shea, Neil Frame, Joe Auster, Bob Dalton, Kelly Ruby, Beth Moran, Gary Rauchenecker, Shannon Davis

Call to Order: 18:05 by Scott Mefford

Minutes of Prior Meetings:

- A motion was made, seconded, and approved unanimously, to accept the minutes of the July 15, 2020 Board meeting.

Public Comment and Announcements:

- JP Brewer, representing the Genesee Estates Homeowners Association, asked about the fire district responsible for Genesee Park. Chief Puffett said that it was Foothills Fire.
- Shannon Davis, a GFDP resident for 15 years, asked about who she should call when she sees open burning, for example in fire pits, during Jeffco fire restrictions. Chief Puffett responded that she should call Jeffco Sheriff and they would involve GFR if appropriate.

Financial Reports

- **Review of July Financials**
 - The July, 2020 financial report, presented by Christina Shea, was accepted as stated.
- **Review of Notable Payables**
- **2019 District Audit**
 - The final audit letter from Haynie & Co. was reviewed. It was consistent with the report presented the previous month.

Reports of Officers, Committees, Professional Consultants

- **Deputy Chief Neil Frame's Report**
 - Call volume is ahead of last year at this time (123 vs 110).
 - Events: All plans have been canceled due to COVID.
 - Apparatus: No issues.
 - Recruiting: Josh Boyles and Hank O'Brien did a stellar job this year. Seven recruits from Genesee will begin a Genesee-only academy this weekend. An eighth recruit dropped out after a medical exam found a previously undetected cardiac issue.
 - Facilities: Repairs in the women's bathroom are underway.
 - Medical: Online training is still available.
- **Chief Ryan Babcock's Training Report**
 - All recruits except one have been geared out
 - Three engineers have completed the formal training and are now doing the required training with mentors.
 - The Class A live burn was last weekend
 - Medical trainings are on Zoom
 - Chief Babcock is representing GFR on the Metro Mountain Wildland Mitigation Committee, a group of Chiefs from the area who are working with the goal of coordinating efforts where possible. Additionally, they are looking at possible outside funding opportunities.

Old Business

- **Community Wildfire Protection Plan Update**
 - Progress report attached.
 - The survey is live. HOA email lists and social media are being used to encourage residents to respond. We have 173 responses to date.
- **Website Update**
 - A committee is working on the new website with a designer from the State. The working committee approved a wireframe design and is waiting for content on the current website to be migrated over to the new website. Once this is completed, the committee will assign responsibilities for reviewing/enhancing content.
- **COVID-19 Update**
 - Chief Puffett reported that the Department remains in Phase 2 of the reintegration plan, which is consistent with the current Governor's order.
- **First Due Agreement – Mtn IGA**
 - Chief Puffett reviewed the proposal, including its benefit for both responding to events in District and facilitating response for mutual aid. He reported that most of the other Districts have signed the contract. Some questions about the contract were raised and Chief Puffett confirmed that the contract had been reviewed by our attorneys.
 - A motion was made, seconded and approved unanimously to accept the IGA for First Due and to review the performance before the end of the first year.
- **Wildland Specialist Position**
 - Chief Puffett reviewed the job description and long-term financial impact of filling this position for three years with either a part-time or full-time individual. The philosophy behind hiring an individual with both good communication skills for working with the community and fire-fighting and EMT skills was discussed.
 - A motion was made, seconded and approved unanimously to pursue hiring a full-time Wildland Specialist to begin January 1, 2021.

New Business

- **Disaster Declaration**
 - A motion was made, seconded, and approved unanimously, to approve the continuation of the disaster resolution, RESOLUTION NO. 2020-0324-01, for one month.

There was no need for an Executive Session

There being no further business, the Board meeting was adjourned at 20:18 hours.