

## GENESEE FIRE PROTECTION DISTRICT

Minutes of December 14, 2022

Board of Directors' Meeting

**Board Members in Attendance:** JP Brewer, Patti Harris, Scott Mefford, and Susan Eagle

**Board Members Excused:** Nancy Balter

**Also Attending:** Jason Puffett, Ryan Babcock, Dorie Dalton, Christina Jantzeff, Joe Auster, Bob Dalton

**Call to Order:** 18:00 by Director Mefford

### **Minutes of Prior Meetings:**

- A motion was made, seconded, and approved unanimously to accept the minutes of the November 16, 2022 Board meeting.

### **Public Comment and Announcements:**

- none

### **Financial Reports**

- **Review of October Financials**
  - The November, 2022 financial report was presented by Christina Jantzeff
  - A motion was made, seconded and approved unanimously to accept the year-to-date financials as presented.
- **2023 Budget Adoption Resolution**
  - Chief Puffett reviewed the 2023 budget, long-term forecast, and 2023 budget resolution.
  - A motion was made, seconded, and approved unanimously to adopt the 2023 budget as presented and to approve the Genesee Fire Protection District Resolution No. 2022-12-14-01.

### **Reports of Officers, Committees, Professional Consultants**

- **Wildland Specialist Dorie Dalton's Report**
  - Wildland Prepared assessments: 125 assessments completed to date
  - The Neighborhood Ambassador program continues to be built and the next meeting is scheduled for January.
  - Working with the Genesee Foundation and Flat Irons Church to coordinate and implement the 2023 slash program.
  - Specialist Dalton will be attending the CIMTA as a PIO trainee
- **Training Chief Ryan Babcock's Report**
  - Chief Babcock reviewed recent training accompanied by photos
  - Hazmat will begin on January 7, 2023
  - The 2023 training calendar has been finalized and was shared with the board of directors
- **Deputy Chief Joe Auster's Report**
  - Total calls are up compared with last year with 265 call YTD. Despite an increase in call volume of approximately 30% compared to the previous year, personnel per call continues to be strong. On average, seven firefighters respond per call and no time has there been less than five firefighters on a call.
  - Events: No current plans. The Auxiliary will take over responsibility for event planning in 2023.
  - Apparatus: 954 out of service for repairs. All other apparatus in service.
  - Recruiting: Hank O'Brien continues to bring in candidates. Close to reaching maximum capacity for the department.
  - Facilities: All good
  - Medical: Trainings continue
  - Wildland: Equipment and apparatus modifications are underway and will continue throughout the winter in preparation for 2023 fire season.

### **Old Business**

- Board of Directors Workshop: Board of Directors agreed to meet on February 3<sup>rd</sup> from 1000-1300
- Emergency Access Route Update:
  - Chief Puffett provided a summary of the most recent community meeting
  - FAQs published after the first community meeting are being updated after the second meeting
- Apparatus Committee Update: Chief Puffett reported that the committee finalized the specifications, selected the final four vendors, and the committee met with each of the four vendors to review the specifications and answer questions. Bids are due on January 15<sup>th</sup> and the committee will review and make a recommendation to the board of directors either on or before the February board meeting.

### **New Business**

- Adopt the 2023 Board Meeting Calendar: A motion was made, seconded, and approved unanimously to accept the 2023 board meeting calendar as presented.
- May 2023 Election Resolution: A motion was made, seconded, and approved unanimously to approve the May 2023 Election Resolution including designating Crystal Schott, district paralegal with Collings Cole Flynn Winn & Ulmer, as the Designated Election Official (DEO)

**There being no further business, the Board meeting was adjourned at 18:50.**