

## GENESEE FIRE PROTECTION DISTRICT

Minutes of April 15, 2020  
Board of Directors' Meeting

- **Board Members in Attendance:** Nancy Balter (via Zoom), Susan Eagle (via Zoom), Patti Harris (via Zoom), Scott Mefford (via Zoom), Beth Moran (via Zoom)
- **Board Members Excused:** none
- **Call to Order:** 18:04 by Scott Mefford
- **Minutes of Prior Meetings:**
  - A motion was made, seconded, and approved unanimously, to accept the minutes of the March 18, 2020 Board meeting.
  - A motion was made, seconded, and approved unanimously, to accept the minutes of the March 24, 2020 Board meeting.
- **Public Comment and Announcements**
  - A presentation from Genesee Water & Sanitation District was made by Gary Anderson regarding a request for public support by the district for a proposed water storage project. The board thanked Gary for his time and agreed to discuss further at the May 2020 board meeting.
- **Financial Reports**
  - **Review of February Financials**
    - The March, 2020 financial report was accepted as stated.
  - **Review of Notable Payables**
    - Discussion of COVID-19 related medical and PPE expenses.
  - **2019 District Audit**
    - The 2019 audit is complete, and a draft report has been submitted to the district for review. Chief Puffett and Christina Shea will review and return to Haynie & Co. prior to submitting to the board of directors.
- **Reports of Officers, Committees, Professional Consultants**
  - **Deputy Chief's Report**
    - Events: All events are currently on-hold.
    - Recruiting: All recruiting initiatives are currently on-hold other than returning calls to people expressing interest.
    - Facilities: No update as access to facilities are limited. Cleaning crews continue with cleaning and sanitizing three times per week.
    - Apparatus: All apparatus are in-service. Repairs to the bumper of 971 have been completed.
    - Medical: All in-person medical trainings are currently on-hold. Online training is still available.
  - **Training Chief's Report**
    - Attached to agenda
    - Remote training has now been implemented; no group training is being allowed
- **Old Business**
  - **Community Wildfire Protection Plan Update**
    - Progress report attached
    - After an initial rocky start the committee met and reviewed/revised the timeline. The project is progressing with an emphasis on remote data collection and analysis with plans for in-person meetings in the fall.
  - **COVID-19 Update**
    - Chief Puffett updated the board on the COVID-19 situation from the various levels including local, county, state, and federal.

- Chief Puffett stated that the department currently has adequate supplies and has received the necessary training but will revise and update as new information is made available.

➤ **New Business**

▪ **Disaster Declaration**

- A motion was made, seconded, and approved unanimously, to approve the continuation of the disaster resolution, RESOLUTION NO. 2020-0324-01.

➤ **There was no need for an Executive Session**

➤ **The Board meeting was adjourned at 19:39 hours.**